GUIDELINE ON SUBMISSION FOR
A TRAINING APPLICATION FOR THE E-LEARNING BY PREVOR

PREVOR is a Research Center specialized in Chemical Risks and Toxicology. Since 1959 our teams are proposing new solutions to control the dangers without reducing the productivity and the advantages of the scientific progresses. We are passionate about science, technical matters and people's safety; we have been sharing our experience and our knowledge since more than 20 years through books and trainings around the world.

Today, PREVOR has a new specific task: broader access to knowledge, allow everyone to be able to benefit from the best trainings worldwide. The objective of the e-learning by PREVOR project is to edit online high quality trainings and to make them accessible to everyone. Modules are adapted to all kinds of occupation: worker, security manager, laboratory technicians, researcher, emergency physician…

The success of this mission is achieved with a Reading Committee who selects the trainings and provides impetus for quality content, and also with professional researchers and trainers who are passionate about the topic and sharing.

YOUR KNOWLEDGE IS USEFUL FOR THE WORLD!

You also give trainings and you would like to join us and participate to our adventure, send us your trainings! We take the responsibility for the translation and all the technical organization and aspect in the five (5) most popular languages in the world today: English, Chinese, Spanish, French and German. Each of your training will help someone exposed to chemical risk and broaden his/her knowledge, and it also provides you a small compensation

1. Content and format of the documents to submit

To submit an application to publish online, the authors shall provide the following documents:

- A summary table of his/her training (objective, category, theme, prerequisite)

- The lesson slide show

- The document explaining the module (for the off screen la voice)

- The list of the questions, answers, answers proposals and explanations of the answers

Any incomplete submission file (lack of a document from the above list) receives no consideration

2. Progress of the Partnership

▪ Once the complete application has been received by the e-learning project Secretariat :

- The file is directly transferred to the Reading Committee if the training has been written in English

- The file is translated then sent to the Reading Committee if the training has been written in French, Spanish, German or Chinese

▪ The author receives necessarily a feedback from jury, with three (3) possible answers :

1. Refusal of publication

2. Refusal of publication with improvement request

3. Acceptation

Note: the Reading Committee has no obligation to motivate his answer

▪ A contract will be signed between the author and PREVOR when the complete training proposition is accepted by the Reading Committee

Note: There will be no fundamental change on the training without prior authorization of the author

▪ When the training is totally written, it will be translated into the three (3) or four (4) other languages. The training will be published online in 5 languages (previously mentioned)

▪ The author will be notified when his/ her training is published online